



Facility

Name: *Roadrunner Child Development Inc.* **License Number:** *141825*
Address: *608 Chelwood Park NE, Albuquerque, NM 87123*
Phone: *5052936691* **Fax:** **E-mail:** *roadrunnercd@comcast.net*

License Information

Type: *5 Star FOCUS Child Care Center* **Status:** *Licensed* **Issue Date:** *11/20/2017* **Expiration Date:** *11/19/2018*

Capacity

Over Age 2: *41* **Under Age 2:** *22* **Night Care:** *0* **Playground:** *67*
Square Footage: *0*

Census

Over 2: *19* **Under 2:** *10*

Classrooms

Number of Classrooms: *4*

Days and Hours of Operation

Monday <i>7:00 AM - 6:00 PM</i>	Tuesday <i>7:00 AM - 6:00 PM</i>	Wednesday <i>7:00 AM - 6:00 PM</i>	Thursday <i>7:00 AM - 6:00 PM</i>	Friday <i>7:00 AM - 6:00 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *09/12/2018* **Time In:** *9:50 AM* **Time Out:** *12:06 PM* **Purpose:** *Annual*

Licensure

8.16.2.11 A Types of Licenses	<i>Not Inspected</i>
8.16.2.11 B Renewal of License	<i>Not Inspected</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>Not Inspected</i>
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>Not Inspected</i>
8.16.2.17 E, F Surveys for Child Care Facilities	<i>Compliance</i>
8.16.2.18 D Complaints	<i>Not Inspected</i>
8.16.2.21 A Licensing Requirements	<i>Not Inspected</i>
8.16.2.21 B Capacity of Centers	<i>Compliance</i>

Administrative Requirements (continued)**8.16.2.21 C Incident Reporting Requirements***Not Inspected***Administrative Requirements****8.16.2.22 A Administrative Records****Non-compliance**

The center failed to display in a prominent place that is readily visible to parents, staff and visitors the most recent licensing survey. Corrected on site.

Corrective Action Plan

The center will post the missing item. Corrected on site.

Regulation: 8.16.2.22.A.

Date to be Completed: 09/12/2018

8.16.2.22 B Mission, Philosophy and Curriculum Statement*Not Inspected***8.16.2.22 C Policy and Procedures***Compliance***8.16.2.22 D Family Handbook***Not Inspected***8.16.2.22 E Children's Records****Non-compliance**

Of the 18 children's records reviewed, 4 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption.

Corrective Action Plan

Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file.

Regulation: 8.16.2.22.E.1.e.

Date to be Completed: 10/12/2018

Of the 1 children's records reviewed, 2 is/are missing the name and telephone number of a physician or emergency medical center authorized by a parent or guardian to contact in case of illness or emergency. See Children's Records 8.16.2.22 form for the child(ren) with missing information.

Corrective Action Plan

Parents will be advised to review and add missing information. The center will review all children's records to ensure contact information for a physician or medical center is on file.

Regulation: 8.16.2.22.E.2.c.

Date to be Completed: 10/12/2018

8.16.2.22 E Children's Records (continued)**Non-compliance**

There was no record of each child's arrival and/or departure time and dates of attendance initialed by a parent, guardian, or person authorized to pick up the child. Of the 12 children present 6 were signed in Owls room. See Children's Records 8.16.2.22 form for the child(ren) with missing information and/or authorization.

Corrective Action Plan

Parents will be advised to sign in and out each child daily and staff will monitor for completion.

Regulation: 8.16.2.22.E.1.j.

Date to be Completed: 10/12/2018

There was no record of each child's arrival and/or departure time and dates of attendance initialed by a parent, guardian, or person authorized to pick up the child. Of the 5 children present 3 were signed in Lions room. See Children's Records 8.16.2.22 form for the child(ren) with missing information and/or authorization.

Corrective Action Plan

Parents will be advised to sign in and out each child daily and staff will monitor for completion.

Regulation: 8.16.2.22.E.1.j.

Date to be Completed: 10/12/2018

There was no record of each child's arrival and/or departure time and dates of attendance initialed by a parent, guardian, or person authorized to pick up the child. Of the 7 children present 3 were signed in Bears room. See Children's Records 8.16.2.22 form for the child(ren) with missing information and/or authorization.

Corrective Action Plan

Parents will be advised to sign in and out each child daily and staff will monitor for completion.

Regulation: 8.16.2.22.E.1.j.

Date to be Completed: 10/12/2018

8.16.2.22 F Personnel Records

Compliance

8.16.2.22 G Personnel Handbook

Not Inspected

Personnel & Staffing**8.16.2.23 A Personnel and Staffing Requirements**

Compliance

8.16.2.23 B Staff Qualifications and Training**Non-compliance**

Educators did not complete the following training within 3-months: Health and Safety Training 1 educator did not have a certificate.

Corrective Action Plan

All educators, regardless of the number of hours per week, will complete the above listed training. The following staff members need to complete the required training:

(continued)

Regulation: 8.16.2.23.B.2.b.

Date to be Completed: 10/12/2018

The center failed to keep a training log on file with Employee's name, Date of hire, Position, Date of training, Clock hours, Source of training for 1 out of 11 staff. See Staff Records 8.16.2.22 form for staff who are missing a complete training log.

Corrective Action Plan

A training log will be completed for each staff that includes the employee's name, date of hire, and position, date of training, clock hours, competency area, source of training, and training certificate.

Regulation: 8.16.2.23.B.2.l.

Date to be Completed: 10/12/2018

8.16.2.23 C Staff/Child Ratios and Group Sizes*Compliance***Services & Care of Children****8.16.2.24 A Guidance***Compliance***8.16.2.24 B Naps or Rest Period***Compliance***8.16.2.24 C Additional Requirements for Infants and Toddlers***Compliance***8.16.2.24 D Diapering and Toileting***Compliance***8.16.2.24 E Additional Requirements for Children with Special Needs***Compliance***8.16.2.24 F Additional Requirements for Night Care***N/A***8.16.2.24 G Physical Environment***Compliance***8.16.2.24 H Social-Emotional Responsive Environment***Compliance***8.16.2.24 I Equipment and Program***Compliance***8.16.2.24 J Outdoor Play Areas***Compliance***8.16.2.24 K Swimming, Wadding and Water***Not Inspected***8.16.2.24 L Field Trips***Not Inspected***Food Service****8.16.2.25 B Meals and Snacks***Compliance***8.16.2.25 C Menus***Compliance*

Food Service (continued)**8.16.2.25 D Kitchens****Non-compliance**

A food is not properly stored; the item is not labeled and dated. Cookies and pretzels were not dated.

Corrective Action Plan

The person responsible for food service will be instructed in proper food storage.

Regulation: 8.16.2.25.D.4.

Date to be Completed: 10/12/2018

8.16.2.25 E Meal Times*Compliance***Health & Safety Requirements****8.16.2.26 A Hygiene***Compliance***8.16.2.26 B First Aid Requirements***Compliance***8.16.2.26 C Medication****Non-compliance**

Medication was observed in the center that does not have a label with the child's name and the date the medication was brought to the center. The following medication did not have a name; Advil; Inf. Pain & Fever; Children's Pain & Fever

Corrective Action Plan

Medication will be labeled and dated as required.

Regulation: 8.16.2.26.C.3.

Date to be Completed: 10/12/2018

The center does not have a written record of the dosage, date and time a child was given medication with the signature of the staff who administered the medication along with the initialed /dated acknowledgement of the parent or guardian.

Corrective Action Plan

The designated staff member will be instructed to complete the record fully and have parents /guardians initial and date the record on the date it was administered.

Regulation: 8.16.2.26.C.4.

Date to be Completed: 10/12/2018

When medication is no longer needed, it is not returned to the parents or guardians or destroyed but it remains in the center. Tylenol expired 8/2018

Corrective Action Plan

Medication no longer needed or expired will be returned to the parents or guardians or destroyed.

(continued)

Regulation: 8.16.2.26.C.5.

Date to be Completed: 10/12/2018

8.16.2.27 A-D Illness Requirements for Centers Compliance8.16.2.28 A-H Transportation Requirements for Centers N/A**Buildings, Grounds & Safety**8.16.2.29 A Housekeeping Compliance8.16.2.29 B Pest Control Compliance8.16.2.29 C Mechanical Systems Compliance8.16.2.29 D Water and Waste Compliance8.16.2.29 E Lighting, Lighting Fixtures and Electrical Compliance8.16.2.29 F Exits and Windows Compliance8.16.2.29 G Toilet and Bathing Facilities Compliance8.16.2.29 H Safety Compliance Compliance8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances Compliance8.16.2.29 J Pets N/A**Additional Comments***Provider's fire inspection expires 11/2018.***Signatures**

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.


Surveyor: *Kia Kennedy*

Facility Representative: *Lynette Castro*